

Primavera Contract Management R14

Duration: 3 Days

What you will learn

This Primavera Contract Management R14 training is designed for project managers, contract managers, subcontractors and suppliers. Expert Oracle University instructors will help you explore the full gamut of contract management, including logging and tracking submittals, managing project costs, managing contracts and managing purchase orders.

Learn To:

Log and track submittals.

Document project issues.

Manage project costs.

Award procurement items.

Manage contracts and purchase orders.

Manage payment requisitions.

Enter and track company- and project-related data in Contract Management.

Audience

End Users

Project Manager

Course Objectives

Use drawings

Communicate project information

Log and track submittals

Document project issues

Manage costs

Award procurement items

Manage contracts

Customize layouts

Connect to a P6 schedule

Create a project

Course Topics

Creating the Company Directory

Adding a New Company

Copying Contacts

Creating a Project

Defining the Project

Managing Drawings

Adding a Document

Recording Revisions

Using Transmittals

Logging and Tracking Submittals

Creating a Submittal

Defining Workflow

Tracking Approvals

Recording Project Communication

Daily Reports

Meeting Minutes

Managing Costs

Using the Cost Worksheet

Defining Cost Codes

Managing Contracts

Budgeted and Committed Contracts

Creating a Purchase Order

Creating a Trend Document

Using Change Management

Documenting Quotes

Completing Negotiations

Managing Payment Requisitions

Schedule of Values

Retainage

Updating and Certifying a Requisition

Using the Safety Module

Recording a Violation

Generating an Injury or Illness Report

Connecting to a P6 Schedule

Linking to P6

Documents and P6 Dates